

# Global and the Common European Framework

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## Personal dossier

A Personal Dossier is a collection of the work that you have done either in class or at home. It is a record of your level and also of the progress that you make.

### Useful tips

- Put your work in a folder or a file to keep it safe.
- Remember to put a date on all your work.
- Keep one dossier for each level of *Global*.

### Material for the Personal Dossier

If possible, take photos of your school, classroom, classmates and teacher.

Include dated 'can do' checklists in your dossier to record the progress you are making.

Include recordings of you speaking. Use them to hear how your pronunciation, accuracy and fluency improve.

Divide your work into categories:

- writing
- speaking
- reading
- listening
- vocabulary
- grammar
- pronunciation
- tests